

Boston Medical Center Health System

Physician Assistant (PA)

Practice and Prescription Guidelines

<i>Department</i>	<i>Clinical Area (if different than Department)</i>

PA

--

Name as on Massachusetts license (Last, First, MI)

Supervising Physician

(must be fully licensed by the Massachusetts Board of Registration in Medicine)

<i>Name as on Massachusetts license (Last, First, MI)</i>	<i>License number</i>

I. Introduction

These guidelines describe the roles and responsibilities of a PA who delivers health care services to patients at Boston Medical Center Health System (“BMCHS”). They have been mutually developed and are agreed to by the PA listed above, along with the Supervising Physician listed above. The Supervising Physician holds an unrestricted full license in Massachusetts, and is registered to issue written or oral prescriptions or medication orders for controlled substances from the Massachusetts Department of Public Health and the U.S. Drug Enforcement Administration.

These guidelines must be kept on file by the PA in the workplace at BMCHS and reviewed, dated and initialed **annually**, or whenever altered, by the PA and Supervising Physician.

II. Delegation of Supervision

In the event that the Supervising Physician is unable or unavailable to provide supervision, temporary supervisory authority is delegated to another privileged physician (delegate) who meets the requirements set forth in this document in Section I. Introduction above. Such designation shall be only until the Supervising Physician is available.

III. Monitoring of Prescribing Practices

The Supervising Physician or delegate will monitor the prescribing practices of the PA as follows:

Check *ONLY ONE*:

All prescriptions are reviewed by the Supervising Physician or delegate prior to being issued to the patient

Supervising Physician will review by random audit
 every
of prescriptions *Frequency (at least every three months)*

Please list other monitoring arrangements, as applicable:

IV. Scope of Prescribing Practice and Limitations on Medications

The PA will prescribe medications consistent with the acceptable standards of good medical practice. The PA agrees to comply with all applicable state and federal laws and regulations governing prescriptive practices. At no time will the PA write a prescription for any BMCHS patient until being granted privileges by the respective Board of Trustees.

Except as noted below, the PA is able to prescribe the following schedules of medications without consultation with the Supervising Physician:

Check *all that apply*:

Schedule II (specify protocol)

Schedule III

Schedule IV

Schedule V

- Check if the PA may initiate intravenous therapy (specify protocol)

The PA may recommend or dispense over the counter medications and preparations in accordance with published references and product recommendations, without additional limitation.

Any order or prescription for chemotherapy or targeted therapies written by the PA must be co-signed by the Supervising Physician or delegate. In addition, the PA may have further limitations on prescribing as specified in BMCHS policies and procedures.

Please list any additional limitations on medications as applicable.

V. Prescription and Review of Schedule II Controlled Substances

Any prescription by the PA of Schedule II drugs must be reviewed within 96 hours by the Supervising Physician or delegate.

VI. Scope of Practice and Standards of Care

The PA's scope of practice is limited to those services within the scope of the PA's licensure, training, competence and privileges granted by the respective Board of Trustees. Unless otherwise limited, and consistent with the scope of services for which the Supervising Physician can provide adequate oversight, and the level of authority Supervising Physician delegates to the PA, the PA may treat patients of all ages and with all types of conditions; obtain histories; perform examinations; order, perform and interpret diagnostic studies; order and perform therapeutic procedures; instruct and counsel patients regarding physical and mental health issues; respond to life-threatening situations as described below; and facilitate appropriate referrals. Nothing contained in these guidelines shall be construed to allow PA to give general anesthesia; perform a procedure involving ionizing radiation other than in the circumstances authorized by the Board of Registration of Physician Assistants and the Board of Registration in Medicine; or render a formal medical opinion on procedures involving ionizing radiation.

If PA is involved in the performance of major invasive procedures, such procedures shall be undertaken under a specific protocol that shall have been developed between the PA and Supervising Physician and that shall specify the level of supervision the procedure requires, e.g., physician in the same room, building or available by telephone.

Please list other professional activities, standards of care and protocols as applicable:

VII. Physician Consultation; Referral; Emergency Situations

The PA will consult with the Supervising Physician or delegate when there are clinical or prescriptive practice questions; when the complexity of the patient or situation merits consultation; when a patient’s condition acutely deteriorates; or for such other reason as the PA deems necessary or appropriate.

The PA will refer patients to other professionals, the Supervising Physician, or other physicians in the event the PA identifies a concern relating to a patient that is outside of her/his scope of practice; in the event the PA identifies a concern relating to a patient that the PA believes requires specialized care; or for such other reason as the PA deems necessary or appropriate.

Please list any other specific consultation or referral requirements as applicable:

In the event of an emergency, PA is to follow BMCHS policies and procedures. PA should use all necessary efforts consistent with BMCHS policies and procedures to stabilize the patient. The PA should use his/her best judgment to determine if he/she should call the Supervising Physician for assistance, or if, instead, PA should immediately call for emergency response. PA shall remain with the patient until additional medical assistance arrives and relieves PA of PA’s obligation to remain with the patient. As soon after the

patient is stabilized as reasonably practicable, the PA shall report any emergency situation to the Supervising Physician.

VIII. Term

For PA initial credentialing at BMCHS, including moves from one Department to another, these guidelines will be in effect on the date of the latest signature below, or when privileges are granted, whichever is later. The term of these guidelines shall be for one year. The parties must review, date and initial these guidelines in order to renew them for each additional one year term.

Revised guidelines may be mutually agreed to at any time. Any changes to these guidelines require dating and initialing by the PA and Supervising Physician. Any change to the Supervising Physician requires newly signed guidelines.

These guidelines become null and void upon any of the following:

- The PA leaves BMCHS or the Faculty Practice Foundation.
- The PA's license is no longer in good standing with Massachusetts Board of Registration in Physician Assistants.
- The PA's registration for controlled substances with the Massachusetts Department of Public Health or the U.S. Drug Enforcement Administration is no longer valid.
- The PA's privileges are withdrawn, resigned, suspended, revoked or otherwise terminated.
- The PA is no longer Board Certified.
- The PA is no longer covered by a policy of professional liability insurance.

Furthermore, either party may terminate these guidelines at any time, without cause, on sixty (60) days' prior written notice, or, for cause, on ten (10) days' prior written notice if the cause for termination is not cured within that ten (10) day period. The parties may also terminate these guidelines by mutual written agreement at any time.

These guidelines are mutually agreed to by the parties below:

_____ Physician Assistant	_____ Date	_____ Supervising Physician	_____ Date
_____ Printed Name		_____ Printed Name	